

Memorandum O-16-02

To: Mechanics & Flight Crews
CC: **Bob Fell, Director of Operation**
From: Steve Slade, Director of Maintenance
Date: 5/6/2016
Re: Aircraft Log Pages

All,

Log pages must be sent in to ACTIMES. We need to verify math and update numerous inspections that are completed. In certain instances, there may be very little internet coverage and sending a pdf picture may not work. In these cases, you may be able to use the Maritime Mobile App to at least send in your flight time for the day.

From this, we can get an idea on any inspections that may be coming due with the amount of flying, as you may be logging .7 or 7 hours. But as soon as you get better internet reception, please send in all log pages that you were not able to send to keep our CALM current.

After sending in log pages to ACTIMES, if you do have a moment, update your aircraft flight time with the app. It would be much appreciated as it helps me in keeping track on aircraft times and the CFR requirement for me to know what our fleet status is. And although it is not mandatory for now, sometime in the near future we may be going to a more sophisticated maintenance program that will allow all this information to be entered via computer/app based programs.

Thanks,

Steve Slade
Director of Maintenance



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