
CAS MEMORANDUM M-17-04

DATE: 08/15/17
TO: ALASKA ALL
FROM: DIRECTOR OF OPERATIONS
CC: BOB FELL
RE: MAINTENANCE OPERATIONAL CHECKS

In addition to guidance in Paragraph 2.19 Maintenance Operation Checks in Maritime Helicopters General Maintenance Manual (GMM), the following procedures must be followed for any maintenance that requires the aircraft to be started and/or flown; rotors in motion.

- The mechanic shall do a complete review of the Maintenance Operational Check (MOC) with the pilot. The pilot shall brief back the check to ensure that completely understand the MOC.
- If there is any question(s) concerning the check, the pilot or mechanic will call either Brent, Isaac, Dave Buzga, Dave Jones, Bob or myself to clarify. There cannot be any ambiguity when it comes to performing any MOC.
- If there is a written procedure, the book/Ipad will be open to that procedure and it will be followed as a checklist. If the checklist is interrupted, the pilot shall start back from the beginning to ensure all the proper steps have been completed.
- Any and all Cautions and Warnings in Maintenance Manuals or the RFM **MUST** be followed, no exceptions.
- Until the MOC check is completed, the aircraft will be not considered released from maintenance. Factors such as clients waiting on the helicopter, weather windows etc. will not take any precedence on finishing the check, paperwork done and a second set of FOD eyes has looked at the aircraft if applicable.

The above steps are in effect immediately.

Steve Slade
Director of Maintenance



3520 FAA Rd.
Homer, AK 99603
Tel: 907.235.7771
Fax: 907.235.7773

www.maritimehelicopters.com

**MARITIME HELICOPTERS
PUBLICATIONS
ROUTING MEMORANDUM**

DATE: 8/15/17

TO: All Mechanics and Pilots

FROM: Records Department

SUBJECT: CAS memo M-17-04

Please complete the verification of receipt below and return this form to the Records Department in Fairbanks via email to faiadmin@maritimehelicopters.com or by fax to (907)452-4539

BY SIGNING THIS FORM I ACKNOWLEDGE I have reviewed and will comply with the memo listed above

EMPLOYEE SIGNATURE

DATE