CAS MEMORANDUM O-22-01

DATE: **FEBRUARY 2, 2022**

TO: **ALL PILOTS**

FROM: **CHIEF PILOT**

RE: **RAVN JUMPSEAT**

The Chief Pilot of Ravn has informed me that some of the Maritime pilots are not identifying themselves to the PIC while jumpseating on Ravn Alaska flights. When jumpseating on Ravn flights you MUST report to the flight deck and identify yourself as a jumpseater. Be prepared to show your MHI Employee ID, pilot certificate, and your current medical.

Failure to comply may result in a loss of jumpseat privileges. Please review the jumpseat procedures below.

> The following procedures apply to Crewmembers who wish to obtain jumpseatprivileges on Corvus flights.
> 1.Crewmembers will check in with the ticket counter at least 30 minutes beforedeparture at the gate, or if checking in baggage, at least 1 hour beforedeparture at the ticket counter.
>
> 2.Corvus customer service agent will verify Crewmembers identity and statusas a Crewmember by examining Carrier issued identification and airmancertificate. The Corvus customer service agent will check to see if the Carrierand Airmen are listed in CASS. The customer service agent will then obtainan approval for the jumpseat from the pilot in command. Upon verifyingidentity, Carrier's status, and obtaining pilot in command authorization,Corvus's customer service agent will fill out the Jumpseat Boarding Passform O-3.
>
> 3.The Jumpseat rider will board after all passengers, and present the yellowcopy of the Jumpseat Boarding Pass form O-3 to the flight attendant andintroduce themselves to the Captain. A Corvus flight deck crewmember willcheck the identification of the Carrier's crewmember again. The Carrier'screwmember need to present their company badge, Airman certificate and medical to the flight deck crew. The Captain has final authority to grant or deny jumpseat authorization.
> 4.Dress code for Crewmembers using the jumpseat privilege is business casual,or practical attire consistent with expected conditions.

If you have any questions regarding the jumpseating procedures, please feel free to contact me.

Dave Buzga
Chief Pilot

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CAS MEMORANDUM O-22-02

DATE: **APRIL 27, 2022**

TO: **ALL PILOTS**

FROM: **DIRECTOR OF OPERATIONS**

RE: **FLOAT TEST (BHT 206, BHT 407 AIRCRAFT)**

To prevent the accidental inflation of the floats during the float test, the following procedures will be implemented immediately:

1. The Floats will not be armed during the float test.
2. The Float test is only required to be completed during the first flight of day checks.
3. Float test will be preformed using the following sequence:
    a. **FLOAT MANUAL ARM switch – OFF, guard closed.**
    b. **FLOAT POWER circuit breaker – Check in.**
    c. **FLOAT TEST and FLOAT ARMED LIGHTS – Press to test.**
    d. **FLOAT TEST switch – FLOAT TEST position and hold.**
    e. **FLOAT INFLATION switch – Press; check FLOAT TESXT light illuminates; then release.**
    f. **FLOAT TEST switch – Release; check FLOAT TEST light extinguishes.**
    g. **FLOATS MANUAL ARM switch – POWER, guard open. Check FLOAT ARMED light illuminates, then switch OFF. Guard closed. Check light extinguishes. (After you have completed the FLOAT TEST, is when you check to see if the FLOAT ARMED switch works correctly).**

If you have any questions regarding this procedure, please feel free to contact myself or Dave Buzga.

David A. Jones
Director of Operations

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